

2026 – 27 One-Page Guide_PT_MBBS

The one-page guide for personal tutors

Frequency of Meetings: two compulsory meetings per year

All meetings should be recorded by the Personal Tutor using Pebble Pad as part of the Becoming a doctor assessment. Training on using Pebble Pad is available via [Canvas](#). Students should not complete the form themselves. Meetings should preferably be face to face, in person or online. Please have an informal **additional group introductory meeting** with Year 1 tutees before **week 4** of their course.

Course/Year	Meeting 1 deadline	Meeting 2 deadline
MBBS4 Y1	Introductory group meeting by 27/09/2026 20/11/2026	23/04/2027
MBBS5 Y1	Introductory group meeting by 30/10/2026 20/11/2026	23/04/2027
MBBS5 Y2	20/11/2026	23/04/2027
T-year	20/11/2026	23/04/2027
P-year	20/11/2026	23/04/2027
*F-year	20/11/2026	13/03/2027
Intercalating	20/11/2026	23/04/2027



Review & reflect on academic progress

- Review exam results & feedback; explore learning strengths & weaknesses, discuss understanding of assessment style & effective patterns of study
- Consider options for future studies (modules, SSC, electives, intercalating BSc)
- Explore longer-term goals (research, further study, careers)



Welfare "check": any difficulties impacting on studies?

- Pastoral role – provide individual support for wellbeing
- Explore any issues and refer to specialist support as required *eg* finance, housing
- Act as advocate if required *e.g* advice on mitigating circumstances, letter of support at panel hearings, point of contact, advice on referral to other services



Extra-curricular engagement

- Explore and signpost enhancement opportunities, internally via SGUL or externally.
- Discuss any barriers to taking up opportunities and seek solutions
- Provide references (part-time jobs, volunteer work, Foundation Programme)



Training and Update Sessions

- Core Personal Tutor Training 11th July at 13.00 (Onsite J1.1).
- MBBS Personal Tutor Training 12th July at 12.00 (Online via Teams)
- MBBS Personal Tutor Update 10th September at 13.00 (Online via Teams)
- All sessions are 1 hour.
- For further information please e mail - MBBS_Personaltutoradmin@sgul.ac.uk